

**FAIRBRAE SWIM & RACQUET CLUB - MINUTES**  
**BOARD OF DIRECTORS & MEMBERSHIP Meeting**  
**Monday, December 11th, 2023 at 7:00pm**

Topic	Discussion Points	Who
1. Welcome		<b>In attendance:</b> BoD members: Nathan G, John K, Michael Q, Dan G, Kevin S Staff: Alex R, Anne B Absent: Frederik S, Casilda B
2. Previous minutes	November meeting minutes	October minutes were approved as drafted
3. Members Input	A. As appropriate	No Input
4. Committees	A. Social- Holiday Party wrap-up	Anne gave a brief update. 98 attendees. People enjoyed the band, drinks and photobooth. Social committee will do a deeper dive into what went well and what could be improved upon.
5. Policies	A. Suggested Language Revisions to By-Laws B. Other revisions to By-Laws C. Club rules	<p>John K added proposed language to trigger annual rule review: “<b>Section 2.7.4</b> Club rules of conduct shall be posted at the club and accessible via the Fairbrae website. These rules will be revisited annually each spring (March or April) and updated/approved by the board of directors.” language will be voted on by full membership.</p> <p>Discussed ambiguity of “<b>Section 4.4.1</b> Applicants must be financially responsible and of good character” -could this language be rewritten to be more clearly defined? Recommendation to put out a call for a member with experience with legal language to review this and similar sections.</p> <p>JK volunteered to work with Alex and Nate to review club and swim rules in preparation for the spring/summer season (these are rules outside of bylaws)</p>
6. Financials	A. Treasurer’s Report B. Savings and investments	<p>Michael shared a financial report and a proposed 2024 budget. Income/outflow is in balance for the year. Michael’s proposed budget did not require major adjustment from 2023.</p> <p>We are currently dealing with 2 separate</p>

		financial institutions. Michael will look into consolidating accounts so that we are only dealing with one institution.
7. BoD Annual Calendar	<ul style="list-style-type: none"> <li>A. Approve Reserve Study and Budget</li> <li>B. Start discussion regarding elections: pool of nominees, etc.</li> <li>C. Prepare for Annual Survey (send it next month)</li> <li>D. Discuss and Approve Dues Schedule for Upcoming Year</li> <li>E. Announce Annual payment due in January</li> <li>F. Fred S.Presentation on environmental responsibility analysis</li> </ul>	<ul style="list-style-type: none"> <li>A. Unanimously approved</li> <li>B. JK will send out a teaser for this with Quarterly Report: encourage people to apply for board.</li> <li>C. JK will note for people to keep an eye out for this in quarterly report.</li> <li>D. Approved dues schedule with no dues increase. Agreed to keep 6% discount for paying year in full at beginning of year. Decision not to change membership sale price until we have a better sense of the member mood regarding an assessment. Member sentiment/vote will impact decisions on sale price.</li> <li>E. JK will announce payment due (at same annual rate) in Quarterly report. Plant seeds of special assessment vote.</li> <li>F. Fred was unable to attend. Will updated board at next meeting.</li> </ul>
8. Projects	<ul style="list-style-type: none"> <li>A. Architectural Master Plan &amp; Roadmap</li> <li>B. Review concept design</li> <li>C. Solar System</li> </ul>	<ul style="list-style-type: none"> <li>A. Nathan provided update on latest conversations with Habitec. Habitec suggested next round of investment to continue project planning: City permits, talking to contractors, and getting a more practical sense of structural issues and overall costs.</li> <li>B. Discussed concept design, considering clubhouse inclusion and excluding delving into interior design until we are further in the process. Intention to get sense of member support/feasibility before we invest significantly more in Habitec. Board/Staff Q and A with Habitec scheduled for 4PM on Dec. 14th. Will ask for ways to move toward member support without major investment. Will ask for bullet points that will help to sell plan to membership.</li> <li>C. Board reiterated support for solar system. Will wait for Fred for details - hopefully can implement before the Spring season when savings would be in effect.</li> </ul>
9. Operations	A. Maintenance	No pool closures since last meeting. Alex

		updated that the pool heater boost inlet pump motor mount has failed and, while a short term workaround is in place, will require full replacement.
10. Pool	A. Updates	SUNN team is covering pool after their practices and 1st morning swimmer is uncovering. Diving well uncovered, as morning volunteer would rather not uncover, and leaving it covered during lap swim is a safety/liability issue.
11. Membership (Info Only)	19 sales for yr (+1 in progress), 247 on waitlist, 11 inquiries in Nov.	Anne: Sales price: currently 10K
Closed session #1	A. Staff Reviews	All Board: Discussed and reviewed staff positions and salaries for the coming year.
Next meeting	Monday, January 8th at 7 pm	